

**Executive Arrangements
21 June 2023
Report of the Senior Manager – Democratic Support
and Elections**

PURPOSE OF REPORT

To report to Council on the Cabinet Members and their portfolio areas. The report is for noting.

This report is public

RECOMMENDATIONS

- (1) **That Council notes the Cabinet Portfolio Holders and their portfolio areas as set out in this report.**

1.0 Introduction

- 1.1 Rule 2 of the Cabinet Procedure Rules provides for the Leader to present the names of the people appointed to Cabinet and the detailed remits of their portfolios at the Annual Council meeting.
- 1.2 At the meeting on 22 May 2023, the Leader was appointed and informed Councillors that he would report details of his Cabinet and their portfolios at a later date.
- 1.3 Members were informed by Democratic Support of the Leader’s Cabinet arrangements via email on 30 May 2023, however this formal report is required in accordance with the Constitution.

2.0 Cabinet Members

- 2.1 Cabinet members and their portfolio titles are set out below. **Appendix A** shows the detailed areas that are contained within each portfolio area. As reported in May, the two members who serve on the Shared Service for Revenues and Benefits Joint Committee with Preston are the Leader and the Finance Portfolio holder, which is now conformed as Councillor Hamilton-Cox.

Councillor Black – Leader of the Council

Councillor Ainscough – Environmental Services

Councillor Dowding - Climate Action

Councillor Hamilton-Cox – Finance and Resources

Councillor Caroline Jackson – Housing and Homelessness (Deputy Leader of the Council)

Councillor Peter Jackson – Communities, Well-Being and Partnerships

Councillor Parr – Planning and Placemaking

Councillor Potter – Visitor Economy, Community Wealth Building and Culture

Councillor Wilkinson - Regeneration, Skills and Digital Innovation

Councillor Wood – Corporate Services

3.0 Conclusion

3.1 The portfolio information in this report and Appendix is for noting.

CONCLUSION OF IMPACT ASSESSMENT (including Health & Safety, Equality & Diversity, Human Rights, Community Safety, Sustainability and Rural Proofing): No direct impact	
LEGAL IMPLICATIONS This Cabinet portfolios and other executive arrangements are reported to Council in accordance with the requirements in the Constitution (Rule 2, Cabinet Procedure Rules).	
FINANCIAL IMPLICATIONS: None identified.	
OTHER RESOURCE IMPLICATIONS, such as Human Resources, Information Services, Property, Open Spaces: None identified	
SECTION 151 OFFICER'S COMMENTS The Section 151 Officer has been consulted and has no comments to add.	
MONITORING OFFICER'S COMMENTS The Monitoring Officer has been consulted and has no comments to add.	
BACKGROUND PAPERS The Council's Constitution, published on the website www.lancaster.gov.uk	Contact Officer: Debbie Chambers Telephone: 01524 582057 Email: dchambers@lancaster.gov.uk

Leader – Phillip Black

Principal Spokesperson

Emergency Response, Community Resilience and Recovery

Levelling Up

Plan 2030

Lead on Establishment & Achievement of Council Priorities & Principles

Frontier Land

Property & Assets (Civic and Operational)

Environmental Services – Joanne Ainscough:

Waste & Recycling

Parks and Green Spaces

Common, Reserves, Open Spaces

Water including Rivers and Coast

Nature Conservation

Biodiversity

Street Cleansing

Environmental Health & Enforcement

Allotments, Food Production and Food Waste

Climate Action – Gina Dowding:

Flood Prevention

Low Carbon Energy Generation & Energy Conservation

Climate Emergency Response (cross portfolio)

Climate Change Resilience

District Net Zero Partnership

Retrofit & Electrification

EV charging

Active Travel (Implementation & Monitoring)

Finance and Resources – Tim Hamilton-Cox

Strategic Control of Financial Resources

Treasury Management

Procurement and Fair Trade

Audit & Risk Register

Financial Services

Revenues & Benefits

Property & Assets (Commercial and Investment)

ICT

Housing & Homelessness (Deputy Leader) – Caroline Jackson:

Deputise for Leader as required

Council Housing

Homelessness

Private Sector Housing

Social Housing

Caravan Sites

Traveller Sites

Refugee / Asylum Seeker Housing

Household Support and Resilience

Communities, Well-Being and Partnerships – Peter Jackson:

Rural Communities and AONB
Partnerships – Police, NHS, Morecambe Summit, Events
Public order and antisocial behaviour
Voluntary, faith and community groups
Health & Well-Being
Sport and Leisure
Salt Ayre Leisure Centre
Community Safety Partnership
Council Owned Community Facilities
Community Connectors
UKSPF

Planning & Placemaking – Jean Parr:

Active Travel & Modal Shift (Strategic development)
Planning including Local Plan
Conservation and Urban Design
Transport Policy and Parking – Air quality
Development and Building Control
Compulsory Purchase
Neighbourhood Plans
South Lancaster Development

Visitor Economy, Community Wealth Building & Culture – Catherine Potter:

Community Wealth Building
Local Supply Chains
Sustainable Business Innovation (Including HEI technology transfer)
Economic development & growth
Tourism and Marketing
Theatres, Museums and Visitor Information
Arts, culture & festivals
Eden North

Regeneration, Skills and Digital Innovation – Nick Wilkinson:

Lancaster & Morecambe BIDs
High Streets
Regeneration
Low Carbon Sector
Jobs and Skills – Including Green Skills
Digital Strategy and Implementation
Canal Quarter
Business Recovery (Response to economic shocks)
Business Support & Information
Markets

Corporate Services – Jason Wood:

Facilities Management (Operational)
Legal Services
Democratic Support, Civic, Mayoral & Elections
Customer and Advice Services
Governance
Fair Work Charter, Equalities and Social Justice
Human Resources